

ALMOND-BANCROFT SCHOOL DISTRICT
Board Policy Manual

690

DISPOSAL OF SCHOOL PROPERTY

Property belonging to and not needed by the District may be disposed of as directed by the School Board.

The Board shall approve the disposition of property no longer considered usable in the school's instructional or operational program in one of the following ways:

- a. By sale, transfer or other specific action. The sale of property belonging to and not needed by the District must be authorized by the annual meeting.
- b. By approval of purchases or contracts that include trade-ins.
- c. By donation or discard of old, obsolete, out-of-date and/or worn-out materials that have no significant use to the instructional program and/or no resalable value.

The District Administrator shall keep the Board informed of obsolete equipment and materials and shall make disposal recommendations to the Board.

LEGAL REF.: Sections 120.10(12) Wisconsin Statutes
120.13(25)

CROSS REF.: 672, Purchasing
683, Asset Management

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